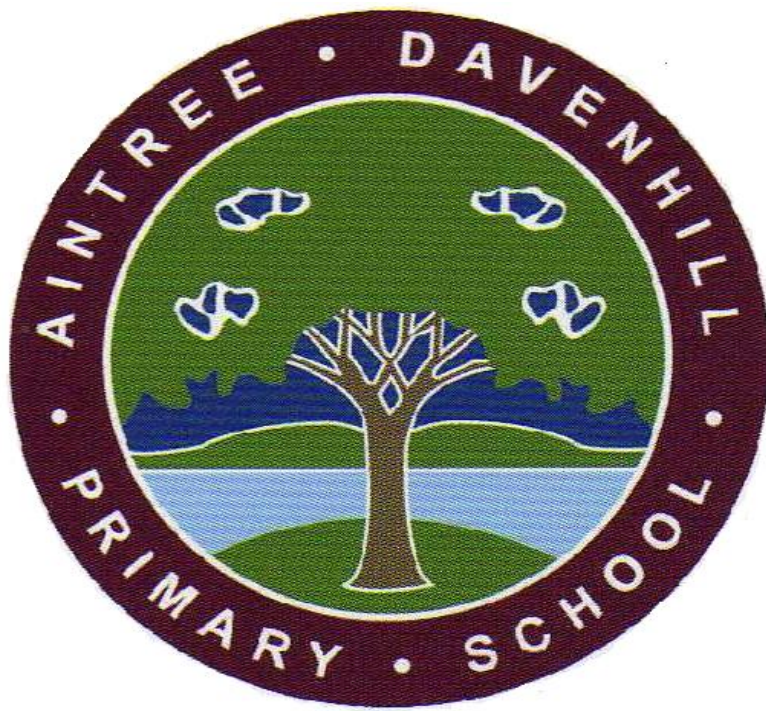


Aintree Davenhill Primary School Reception



2026-2027

'Excellence and Enjoyment'

Welcome

Welcome to Aintree Davenhill Primary School. Our school motto is 'Excellence and Enjoyment' and we pride ourselves in the commitment we demonstrate in ensuring our children are safe and happy learners who reach their full potential. We consider ourselves extremely fortunate to have modern facilities and extensive grounds which enable us to offer excellent educational experiences that foster an enjoyment of learning. We aim to provide a caring and stimulating environment where high expectations and effective teaching raise self-esteem and allow every child to achieve their full learning potential.

Senior Leadership Team

Headteacher Miss E. Clay
Assistant Headteacher KS2 & SENCO Miss K. Siveyer
Assistant Headteacher EYFS & KS1 Miss E. Taylor
School Business Manager Ms N. Williams
TLR Curriculum Mr A. Curtis

Attendance and Pastoral Lead

School Office

Miss J. Molloy

School Caretakers

Mr R. Ambridge, Mr G. Cobain

Reception Staff

Teachers	Teaching Assistants
Mr A. Curtis Mrs G. Cockbain	Mrs A. Dodd Miss K. Parker

Lunchtime Supervisors
Mrs A. Rodgers Mrs J. Parkes Mrs N. Lewis Miss M. Giwaowo

Kitchen Staff

Cook Miss J. Woods
Miss K. Adderley
Miss H. McCarthy
Mrs J. Thomson
Miss K. Verma
Mrs W. Walsh
Mrs S. Robinson

Breakfast Club

Mrs C. Cartwright, Mrs D. Brady, Mrs D. Hardwick, Mr P. Hardwick, Mrs J. Kirkwood

School Road Crossing Patrol (Aintree Lane)

Mr M. Dowling

Governing Body

Our Governing Body has representatives from Sefton Local Authority, the parents, the staff and the community. The current members of the governing body are:

Chair Mrs A. Soul

Vice Chair Mrs L. Cobain and Mrs C. Jones

Achievement Mrs L. Cobain

Attendance Mrs A. Toner

Curriculum Mrs G. Armer

Health & Safety Mr M. Hall

Safeguarding Mrs C. Jones

SEND Mrs A. Soul

Mr A. Curtis

Miss E. Clay

Mrs L. Hutchison

Safeguarding Team

Miss E. Clay Designated Safeguarding Lead and Designated Teacher for LAC

Miss K. Siveyer Deputy Designated Safeguarding Lead and Designated Teacher for LAC

Miss E. Taylor Deputy Designated Safeguarding Lead and Designated Teacher for LAC

Mr A. Curtis

Miss K. Parker

Mr P. Hardwick

Team Around the School

Mrs J. Cowley Early Help Worker (in school each Wednesday)

If you need to contact us at anytime, please telephone **0151 526-1162** or email the school office **admin.aintreedavenhill@schools.sefton.gov.uk**.

All of the staff at Aintree Davenhill would like to ensure that your child's start with us is a happy one. If you have any questions, comments or concerns please come and talk to a member of staff. Please remember that we all want to work together to make school a happy and successful experience for you, your child and your family.

School Times

School starts at 8:45am and finishes at 3:15pm.

Nursery Session times are as follows:

Mornings 8.45am – 11.45am

Afternoons 12:30 – 3:30pm

Full Day 8:45am – 3:30pm

Year 6 children who have had written permission from their parent are able to walk to and from school alone. Please make sure that the children do not arrive at school before 8:40am as they will be on the playground unsupervised. All other children must be brought to school by an adult and supervised until they go into class. Breakfast Club is open until 8:30am so children who have to be at school early should go to Breakfast Club (8:00-8:45am).

School gates open at 8:30am. Classroom doors close at 8:50am. If you arrive after this time, please take your child to the school office. You will be expected to sign your child in. School gates close at 8:55am.

School finishes at 3:15pm. School gates will open from 2:55pm. **Please ensure that your child knows who is collecting them from school and if this is different to normal, please inform staff.** You will be asked to provide a password for your child which will be kept on their record. When you collect your child from the office, you will be asked to provide the password. All Year 6 children attending an after-school club **MUST** be collected by an adult. **Siblings who collect from school MUST be 16 years old.**

EYFS and KS2 children are seen out of school from their classroom doors. 2M children are seen out of school via the Breakfast Club door and 2A children exit the building via the art studio which leads onto the KS2 playground (near the football cages). Year 1 children come out of school from the Year 1 door onto the playground.

Attendance & Absence

Every day in school counts! It is vital that children attend school, on time, every day in order to gain the greatest benefit from their education. Good academic achievement goes hand in hand with good attendance at school.

We ask that parents do not take children out of school during term time for holidays. Application for term-time leave of absence must be made in advance to the Headteacher. Leave of absence will only be granted where the Headteacher considers it is due to 'exceptional circumstances'. Parents will be informed in writing whether the request has been authorised. A 'Leave of Absence' form must be completed 21 days prior to any leave and submitted to school. Leave cannot be authorised after it has been taken.

If children have an unauthorised leave of absence in term time (5 days or more), the absence will be referred to Sefton Attendance and Welfare Service and parents can be served a penalty notice (from August 2024, the fine for school absences across the country will be **£80 if paid within 21 days**, or **£160 if paid within 28 days**).

In the case of repeated fines, if a parent receives a second fine for the same child within any three-year period, this will be charged at the higher rate of £160. Fines per parent will be capped to two fines within any three-year period. Once this limit has been reached, other action like a prosecution will be considered.

If you're prosecuted and attend court because your child hasn't been attending school, you could get a fine of up to £2,500.

The school operates a computerised registration system.

The target for attendance for every child each academic year is 97.0%. Regular attendance is essential for every child if they are to reach their full potential. Being at school every day is important. Any absence in term time hinders your child's progress and affects their achievement.

Absence

Please call the school office to inform us that your child will be absent from school via phone call and continue to keep school informed via telephone on each subsequent day of absence. If you do not notify the school of the reason for absence, the registration system will automatically show your child's absence as an unauthorised absence and you will receive a message to contact the school. You may also receive a home visit out of concern for your child. If your child has 5 days' unauthorised absence within 10-weeks, then this may be referred to the Attendance and Welfare Service for fining. Members of the SLT will phone the parents of children whose attendance is a concern on the first day of absence. If your child is absent for 3 days, they will receive a home visit as part of our commitment to their welfare.

Punctuality

If children are to fully benefit from the many learning opportunities, regular school attendance and punctuality is vital. A child who is 10 minutes late every day will miss around 30 hours of learning during the year, definitely a significant loss in the teachable moments that you can't get back.

If your child arrives at school 30 minutes after the registers are taken at 8:50am, this is recorded as 'late after the register closed'. This counts as an absence on your child's attendance record.

Children who are late or absent can never recover what is most important: the discussion, the questions, the explanations by the teacher and the thinking that makes learning come alive.

While punctuality will promote learning, arriving late to school can also be very disruptive for the child, the teacher, and the other children in the class. When children grow up, they will quickly learn that employers seek reliable, dependable and responsible people to fill employment positions.

Regular attendance at school is also important in promoting social development. Developing positive attendance and timekeeping habits at a young age will serve the child well throughout his/her life.

What does your child miss when they arrive late?

- the opportunity to get settled in and be ready for the day with their friends
- KS1 and KS2 children would miss morning phonics, maths activities and assemblies
- Reception children would miss phonics and intervention activities

What can you do to help your child to be punctual every day?

- make sure your child stays healthy by eating nutritious food and getting enough exercise
- establish a regular bedtime to ensure that your child gets a good night's sleep, awakes rested the next morning and has enough time to prepare for school
- show your child why education is important
- and most important – lead by example

Appointments

If at all possible, please try to arrange any appointments outside the school day. If your child does have an unavoidable dental, hospital or any other appointment during the school day then please contact the school office specifying the date and time of the appointment. Children will not be released from school unless they are collected by their parents or a designated adult. Appointment cards, etc. must be shown at the school office when you collect your child. It is expected that a child will attend school before an appointment and return to school after an appointment.

Medicines

Aintree Davenhill Primary School recognises that children may need to take medication at some time in their school life. It is vital that you keep us informed and updated if your child needs any medication. In order for those children with long term health conditions (e.g. epilepsy, diabetes, asthma) to attend school, we will work together to ensure they can take their medication when required.

We can administer medicine in rare cases when it is absolutely necessary and has been prescribed by the doctor or has a 'Care of the Chemist' label. Please speak to a member of staff if you have a specific requirement in this area and they will ask you to complete the necessary paperwork. Antibiotics will only be administered by school if they are prescribed to be taken four times a day.

Aintree Davenhill has clear arrangements for the administration of medication and has a number of trained first aiders. Please speak to Miss Parker (First Aid Appointed Lead) if you require any further information or have concerns.

Sickness

If your child becomes ill during the school day we will contact you. Please make sure that we have your up-to-date telephone number and address with alternative contact numbers.

Packed Lunches from Home

If you would like your child to have a packed lunch from home, please provide healthy food choices and a drink in a lunch box with their name and class clearly marked on it. Cans, glass bottles and sweets are not allowed. Children are allowed 'juice' at lunchtimes but should have a water bottle to drink water from during the school day. We are a 'nut aware' school and we ask that you **do not** give your child nut products as we have some children who have severe nut allergies. Make sure that food provided is in manageable pieces and is not a choking hazard for your child.

[Early Years Choking Hazards Poster - Foundation Years](#)

[Early Years Choking Hazards Table - Foundation Years](#)

[Preparing Food Safely for young children \(video\) - Early Start Nutrition](#)

Children who attend Nursery on a full-time basis will require a packed lunch each day.

Healthy School Meals

Our school meals are provided by Sefton Catering Service; they are well-balanced, nutritious and conform to national standards. The school office will send you a link to complete your child's meal pattern.

Pupil Premium Funding

Children who attend Reception, Year 1 or Year 2 are eligible to receive 'Universal Free School Meals' regardless of parent income therefore you do not need to apply for 'Universal Free School Meals'. If, however, your child is in KS2 or you receive a qualifying benefit, we urge you to make a formal application for 'Free School Meals' to your local authority. This will benefit your child because school can claim for additional funding (known as Pupil Premium). At Aintree Davenhill, children in receipt of Pupil Premium funding receive additional learning support, financial support towards clubs and school trips and free school jumpers/cardigans. If you think you may be eligible please contact your local authority.

Sefton Council

<https://www.sefton.gov.uk/.../grants-a.../free-school-meals.aspx>

Liverpool Council

<https://liverpool.gov.uk/benefits/free-school-meals/>

Knowsley Council

<https://www.knowsley.gov.uk/.../educat.../school-meals-and-menus>

Schoolcomms (Parent Pay)

We use a secure online payment service that allows parents to make payments to school for EYFS snack, trips and other school activities using their debit or credit cards. The system is very easy to use and will offer you the flexibility to make online payments whenever and wherever you like, 24 hours a day, 7 days a week – safe in the knowledge that payments are secure, use the highest level of card security and that funds will reach the school safely. The school office will send you an invitation via e-mail to create an account for yourself.

Daily Snack (EYFS)

Nursery

Children are provided with a carton of milk and / or water and a selection of fruit each morning and afternoon. In addition to this, a mid-session healthy snack is also available. The weekly cost of this is £1.50 (for part time children) and £2.00 (for full time children). Please use 'School Comms (ParentPay)' to make your voluntary contribution. You have the option to pay weekly, half-termly or for the full school year.

Reception

Children are provided with milk or water to drink throughout the day and there is always fruit available as part of a National School Fruit and Vegetable Scheme for schools. In addition to this, a daily healthy snack is provided in Reception. We ask that you provide a weekly payment of £1.50 (which equates to 30p per day) to cover the cost of this. Please make your payment via 'School Comms (ParentPay)'. You have the option to pay weekly, half-termly or for the full school year.

Playtime Snack (Years 1-6)

Children are to bring a healthy snack to eat at playtime, e.g. fruit or raw vegetables. They should not bring chocolate covered or sugary snacks for playtime. Playtime snacks are eaten in class before the children go out on the playground. This means that children can be closely supervised when eating.

Nut Aware School

A significant number of children at school have a severe allergic reaction to nuts. We would appreciate it if parents could bear the children's health and safety in mind and avoid sending any nut products into school.

Chewing Gum

Chewing gum is not allowed in school at any time.

School Uniform

Please ensure all items of clothing and any other belongings are clearly labelled with your child's name and class. Please remember to check that they are still labelled after several washes! It is important that parents follow the School Uniform Policy.

Uniform for Nursery and Reception
Mid-grey joggers (Nursery only) / grey trousers / grey skirt
Pale blue polo shirt with or without school logo
Burgundy sweater or cardigan with or without school logo
Plain black shoes/trainers with Velcro fasteners and no laces please
Waterproof Wet Weather Suit (all-in-one) Wellingtons Please send in both to be kept in school for use in our outdoor learning areas.
Warm Weather Alternatives
Mid grey shorts
Pale blue and white gingham school dress
White socks
Summer hat or baseball cap
Continue to wear black shoes with no heel or plain black trainers
Please also provide a spare set of clothes for your child and leave this on their coat peg in a clearly labelled draw string bag.

Uniform is optional in Nursery but we encourage children to wear the same uniform as the Reception children. Wearing a uniform helps to create a sense of belonging. Nursery can be a messy place, with sand and water, painting and gluing, going to the toilet, and playing outdoors in all weathers. It is always best to send your child in wearing clothes that wash easily and that they can get in and out of when going to the toilet.

Uniform for Years 1-Year 6
Blue polo shirt Grey skirt/pinafore Grey trousers Burgundy sweatshirt or cardigan Socks/tights – grey Black low-heeled shoes (with Velcro fasteners and no laces please – EYFS and KS1)
Warm Weather Alternatives
Pale blue and white gingham school dress Grey shorts Socks – white/grey Black low-heeled shoes (with Velcro fasteners and no laces please – EYFS and KS1) Summer hat or baseball cap

P.E Kits (Reception-Year 6)
Plain black shorts (without stripes, patterns or logos) Plain black tracksuit (without stripes, patterns or logos) Plain white t-shirt (without stripes, patterns or logos) Plain black slip on pumps (for indoor use) Trainers (for outdoor use) All items of P.E clothing including pumps should be named clearly. When the class has P.E (lessons usually held on two days each week), children can come into school dressed in their P.E kit and stay in it for the day in order to maximise time for P.E. Teachers will inform parents about when children should come into school wearing their P.E kits. Please note: A pair of pumps and a pair of shorts should be left in school so that children can wear pumps and shorts for gymnastic lessons. <i>If a P.E lesson falls on a non-uniform event day, children who have P.E that day must bring in their P.E kit to change into.</i>

If your child has long hair, they should wear it tied back every day using hair accessories that are in the school colours. The only jewellery to be worn is a watch and one pair of small stud earrings. Children should not wear 'Smart' watches for school. Children should not wear nail varnish, acrylic nails or nail applications for school. Children should not wear earrings on P.E days. If earrings are worn on P.E days, children must be able to remove their own earrings before the lesson.

School Uniform is available from the following companies: -

My Clothing <https://myclothing.com/>

Telephone: 0800 069 9949

Stitch Design <https://www.stitchdesign.co.uk/>

Telephone: 01256 771999

Kids Kirkby – 29 St Chads Parade, Kirkby, L32 8UG

Telephone: 0151 548 9390

Celebrations

We appreciate that it is a kind thought but we ask that parents do not send in sweets on birthdays for children as this leads to the expectation of sweets when it is someone's birthday, and we are trying to encourage a healthy eating school.

School Trips and Experiences

Money for school trips and other purchases should be made using Schoolcomms. If you are unable to access Schoolcomms, money should be sent into school in an envelope with your child's name, amount and purpose clearly written on the front.

Wellbeing

The children's wellbeing has always been important to us and will continue to be a high priority. The children have weekly PSHE lessons to discuss key issues and as a staff we work to support those families and children who need it, e.g. counselling, mentor support from a member of school staff and school nurse advice. School works with the Sefton Mental Health Support Team and they are able to provide support for low level concerns. Please let us know if your family needs any help.

Keeping Parents Informed

You will receive newsletters from school every other Friday via ParentMail. Additional information regarding events, celebrations and school visits will be sent out from time to time using either ParentMail or ClassDojo. ClassDojo will also be regularly used by the teaching staff to keep parents informed of classroom life.

EYFS (Nursery and Reception) Curriculum

We deliver the Early Years Foundation Stage (EYFS) which is a framework for teaching children from birth to five years old.

Our aim is for our warm and welcoming environment to provide each individual child with the opportunity to play, develop and learn where parents and children feel valued and involved. We operate a continuous provision model, meaning that your child will become an independent learner and begin to take responsibility for their own learning and development. Within Learning and Development there are seven areas of learning. These are:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

We teach your child knowledge, skills and understanding through a topic-based curriculum to ensure they access a variety of learning experiences, and secure a good foundation for their life-long learning. The topics we teach stem from the children's interests and passions. We aim to keep you informed of the topics your child is learning through so that you may be involved and support them at home and in school.

We will have liaised closely with your child's previous setting to establish what experiences they have had and their interests. We take into consideration their stage of development when they leave their previous setting and when they join us, and think carefully about how best to move their learning on.

KS1 and KS2 Curriculum

We teach a full curriculum programme. Teachers and the School Leadership Team have initially identified some children who we feel may benefit from some extra support in some areas of the curriculum. There will be some small group intervention sessions delivered by T.As during the school day. The support will focus on maths, phonics, reading and spelling.

Subject leaders and teachers have worked very hard to re-plan the curriculum in order to create strong links in learning between subjects and year groups, and to ensure there is progression in children's learning as they move through school. You can look at the school website to see what your child will be learning in school this year. You will find subject overviews for all curriculum subjects.

During the start of every lesson, children will be given activities to review their learning not just from the previous lesson but from previous years' learning. The aim is to ensure that children are able to retain and use knowledge gained from their learning right across school. Teachers may send home 'knowledge mats' with key facts that the children will learn during a particular unit and important vocabulary they will need to understand, remember and use.

Parental Involvement

We believe parents and families are central to a child's happiness and well-being when in school. Close working between home and school is vital to us in identifying your child's learning needs. We aim to provide opportunities for you to be involved in and support this important relationship.

Your support at home is **vital** to your child achieving their true potential. We would ask that you ensure your child:

- reads at least three times per week – please hear your child read and ask them questions about what they have read
- accesses online Read, Write, Inc. sessions using the QR codes
- completes homework by the date given
- practises times tables (KS2)
- practises spellings

We want you to know that we are always available to support you in any way possible, our door is always open!

EYFS Assessment

Throughout EYFS we make regular assessments of children's learning, and we use this information to ensure that future planning reflects identified needs. Assessment in the Foundation Stage takes the form of both formal and informal observations. At the end of the EYFS the children's progress is recorded onto the Early Years Foundation Stage Profile. Each child's level of development is recorded against the 17 Early Learning Goals. We also consider how the children learn against the effective characteristics of learning statements.

We use a range of methods to record on-going observations and achievements of the children. These observations include notes, physical pieces of learning produced by the children, photographs and video clips. Examples of children's learning is also printed and put into floor books and learning journeys. Each child's voice is communicated through their learning. We use class Dojo to share regular updates with parents of their child's learning.

KS1 and KS2 Assessment

Throughout the year, teachers will be constantly assessing the children against their year group expectations. They will do this by:

- observing the children working
- questioning the children
- marking work
- giving the children assessment tests (twice a year)

All the above will be used to inform a **teacher assessment judgement** over the course of the school year.

Staff work really hard to make sure their judgements are accurate. Teachers and T.As spend a lot of time discussing how children are attaining and progressing in class and in small group situations. Teachers across year groups and phases moderate examples of work and children's attainment and progress is reviewed half-termly by the School Leadership Team and meetings are held with teachers to discuss children's progress.

National Statutory Assessments

Reception Baseline

At the beginning of the Reception year, all children complete the 'Reception Baseline' which is a series of practical activities completed on a 1:1 basis with the class teacher. Throughout the year we will keep you updated with your child's progress.

Year 1 Phonics Screening Check

The National Phonics Screening Check is a statutory assessment that was introduced in 2012 to all Year 1 children and is a quick and easy check of your child's phonics knowledge. All Year 1 children will take the Phonics Screening **Check during the week beginning the 14th June 2027**. Those children who don't meet the threshold for the Phonics Screening Check will be retested in Year 2.

Year 4 Multiplication Check

In June 2026, children at the end of Year 4 will complete a Multiplication Check (**begins Monday 7th June 2027**).

The check:

- is completed on the computer
- consists of 25 questions on multiplication tables up to 12 x 12
- gives children 6 seconds to answer each question
- will last for around 5 minutes

Times table knowledge is involved in so many aspects of maths (division, fractions, percentages, time, etc.). If children are going to be confident mathematicians, the first thing they need is a sound times tables' knowledge. Times tables' knowledge is vital to quick mental maths calculations and problem solving.

Year 6 SATs

In the Summer term of 2026, children in Year 6 will take SATs papers. The Year 6 KS2 SATs will be administered in the week commencing the **10th May 2027**. These tests in English and maths will reflect the national curriculum, and are very rigorous.

At the end of Year 6, children will sit tests in:

- reading
- maths
- spelling, punctuation and grammar

These tests will be both set and marked externally, and the results will be used to measure the school's performance (for example, through reporting to Ofsted). The children will be given standardised scores with 100 being the expected standard. **You will be given your child's score, alongside the average for their school, the local area and nationally.** Your child's attainment in writing is assessed by the class teacher.

Reporting to Parents

You will be invited to attend a Parents' Evening in November to discuss how your child has settled into their new year group and how they are progressing. You will also be given a summary sheet of your child's achievement and attendance.

You will receive a written report on your child's achievement twice during the school year:

March – interim report

July – end-of-year report

If you would like to discuss anything with the class teacher after reading these reports, you are welcome to make an appointment with them to speak in more detail.

Home Reading

*'Reading is fundamental in modern society and shapes us as critical thinkers, learners and questioning citizens. Learning to read, and reading to learn, is the foundation for future educational success. **It is the singular most important academic skill of our age.**' Jane Considine 'Hooked on Books'*

Reading in school (reading words, understanding them and interpreting them) is not enough for children to develop into assured readers. Children **must** read at home as well. The home-school partnership plays a vital role in children being competent readers who have a love of books. **Our school 'Reading Challenge' is that children read for 20 minutes at home, at least three times per week. We would really appreciate your support with this!**

Book Bags

We ask that every child in EYFS and KS1 has a school book bag, and that these are brought into school every day. We use these as a communication tool for sending letters, reading and library books and any other information to and from school. KS2 children should bring their school items in a **small** school bag.

Online Safety

Online Safety is an important part of keeping children safe at Aintree Davenhill. We have extensive security measures in place in school, which are monitored both internally and externally, to help safeguard pupils from potential dangers or unsuitable material. Any Online Safety incidents are recorded and managed. Online Safety is taught to all pupils explaining and demonstrating how to stay safe and behave appropriately online.

We can only be successful in keeping children safe online if we work with parents to ensure the Online Safety message is consistent. It is important that you as parents ensure any devices that your child accesses are appropriately set up with restrictions to inappropriate content in order to safeguard them. Please regularly speak to your child about how they can keep safe and behave appropriately online.

Each term, school will share a link to an Online Safety Workshop for Parents. We ask parents to sign up to one workshop in the school year as a minimum. Each month, we publish an 'Online Safety Newsletter' for parents. All online safety information is communicated using Class Dojo.

We also have an online safety page on our school website which contains a wealth of information for parents <https://www.aintreedavenhill.net/online-safety/>

In support of the online safety messages we promote in school, we ask you to:

- Talk to your child about online safety.
- Set up parental controls and restrictions.
- Supervise your child when they are online.
- Sign up to our school Acceptable User Agreement (AUA)
- Attend at least one 'Online Safety Parent Workshop'.
- Report any serious online safety concerns to the police / and or the relevant company.

Online Safety/Mobile Messaging

Last year, we saw an increasing number of serious incidents of:

- viewing of inappropriate online content
- inappropriate or abusive messaging
- posting of inappropriate videos

In the past, the seriousness of some online incidents has meant that we involved the police.

Social media sites such as: TikTok, Facebook, Instagram and Twitter have an age requirement of 13 years of age. Please make sure that you are aware of what your child is viewing online AND the messages they are sending.

Dealing with Issues Involving Your Child and Other Children

We know that during the school year, your child may unfortunately experience a problem with another child in school. We ask that you bring any concerns you have to the class teacher for them to sort out. Often, any problems can be resolved quickly. If the issue is serious, the class teacher will involve someone on the School Leadership Team to deal with the matter.

Please do not:

- try to sort this out on the playground with the other child's parent
- speak to the other child on the playground

Children and parents should feel safe on our playground and no one should be subjected to aggressive or abusive behaviour.

Home School Agreement

Please read the Home School Agreement so that you know the expectations of Aintree Davenhill Staff Members, Parents and Children. **By sending your child to Aintree Davenhill, you are agreeing to the terms of our Home School Agreement.**

Parent Code of Conduct

Please read the Parent Code of Conduct so that you are aware of our expectations of parents' behaviour when on the school site, attending school events and speaking to members of school staff. **By sending your child to Aintree Davenhill, you are agreeing to the terms of our Parent Code of Conduct.**

Social Media Conduct for Parents

Please read the above policy carefully before continuing to use ClassDojo. We ask that you follow the procedures stated in the policy.

Key Messages for Staff

Posts and messages will be professional at all times. Teachers will use ClassDojo to communicate with parents and will post homework each week (please ask if you still need a paper copy). Teachers will endeavour to respond to messages during a working week,

within 24 hours.

Key Messages for Parents

We would prefer that if possible, you came to speak to us in person or called school, in order to discuss any concerns. During the school day, please do not send a message to teachers containing important information, e.g. a change to collection arrangements, as it is unlikely to be seen during teaching time. **Please contact the school office.** Please do not allow your child to message a member of staff using your account. Parents should message teachers not T.As (so that the class teacher is aware of any problems).

PLEASE PHONE THE SCHOOL OFFICE TO INFORM THEM OF YOUR CHILD'S ABSENCE.

Please only send a message to a member of staff during the working week between the hours of 8:00am-5:00pm. If there is an important matter that you wish to discuss with a teacher, please request a meeting or a phone call rather than sending a lengthy message. Please do not send messages after this time, at the weekend or during holidays. Please do not repeatedly message members of staff. Please consider the content of your messages. If you wish to discuss a serious issue, please contact the school via phone call to discuss the issue or to arrange a face-to-face meeting.

Parents should raise concerns with the following members of staff in the order below:

- the class teacher
- the Assistant Headteacher for the key stage (if you feel that your concern hasn't been dealt with appropriately – Miss Taylor EYFS and KS1; Miss Siveyer KS2)
- the Headteacher (Miss Clay – whenever you have spoken to the staff mentioned above and you still have concerns)

Safeguarding at Aintree Davenhill – Operation Encompass

Our school is part of an initiative, which is run between Merseyside schools and Merseyside Police. The project called Operation Encompass, has been designed to provide early reporting of any domestic violence incidents that occur outside school, which might have an impact on a child in school. This is done through a notification to school following an incident.

The project ensures that at least one member of the school staff, known as the Key Adult, is trained to liaise with the police and to use the information that has been shared, in confidence. In this way, we aim to support each child who has been involved in, or witnessed, a domestic abuse incident.

The Key Adult at Aintree Davenhill is Miss Clay. If she receives an Encompass notification she will make sure that an adult the child trusts is available to help – if the child needs this. A lot of the time this support is silent; keeping a careful eye on him or her and making sure the child has a calm school day. The confidential information is ordinarily not shared with all staff, just an agreement on how to help, if needed.

All schools have a duty to share any information with other organisations if they feel a child is at risk of being hurt. Miss Clay may contact other organisations. This is described in our Child Protection Policy.

The sharing of information from the Police allows the school to be ready to help your child straight away, and it means that parents are aware that Miss Clay knows that something has happened. Parents can come and talk to Miss Clay at any time. She can point you towards other people that can help. Our aim is to support children and their families.

If you have any questions about Operation Encompass, please do not hesitate to contact us.

Team Around the School – Bringing Support for Families into Our Community

The Team Around the School involves multiple professionals (school, health, Early Help workers and SEND consultants) coming together to make sure that worries are dealt with at the earliest point. The 'team' wants to ensure that you receive the help that you need.

This is low level support for any families who need it. Help can be provided for:

Family routines

Health concerns

Parenting support

Money worries

Managing children's behaviour

SEND support

Drug and alcohol misuse

Emotional health and wellbeing

Housing support

Please come into school to find out more information.

We very much look forward to welcoming you and your child to our school and building a positive relationship together.

Our main priority is to make your child feel safe, secure, confident and happy during their time at Aintree Davenhill!