### Aintree Davenhill Primary School

Aintree Lane, Aintree Village, Merseyside L10 8LE

Tel: 0151 526 1162

Headteacher Miss E Clay



Dear Parent/Carer,

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies provide powerful tools, which open new opportunities for everyone. They can stimulate discussion, promote creativity, and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

#### This acceptable use agreement is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- that parents and carers are aware of the importance of online safety and are involved in the education and guidance of young people with regard to their on-line behaviour.

The school will try to ensure that learners have good access to digital technologies to enhance their learning and will, in return, expect the learners to agree to be responsible users. A copy of the learner acceptable use agreement is attached to this permission form, so that parents/carers will be aware of the school expectations of the young people in their care.

Parents are requested to sign the permission form below to show their support of the school in this important aspect of the school's work.

Please keep the copy of the rules to help you to reinforce being safe online at home. If you have any concerns or would like some explanation, please contact school.

**Yours Sincerely** 

Miss E Clay

## AINTREE DAVENHILL PRIMARY SCHOOL EYFS & KS1 Pupil & Parent Acceptable Use Agreement

At **Aintree Davenhill**, we know that it is important to use technology as part of your learning experience. We want everyone to be able to use technology, like computers and tablets, but it is important that you **agree to use the school's digital systems safely and responsibly to protect yourself, other learners and the school.** 

#### **Staying Safe**

- ✓ My teacher will watch what I do on computers, tablets and the internet to keep me safe.
- ✓ I will keep my passwords secret and tell my teacher if I need help.
- ✓ I understand that people online are not always who they say they are. I will only talk to people online if my teacher or a trusted adult says it's OK.
- ✓ I will not share my name, address, or pictures without asking my teacher or a trusted adult first.
- ✓ If I see something that makes me feel worried or upset, I will tell my teacher or a trusted adult straight away.
- ✓ I will only use apps, games or websites my teacher says are safe.

#### **Using Technology Kindly**

- ✓ I will be kind when using technology, just like I am in real life.
- ✓ I will take care of the computers and tablets I use.
- ✓ I will only look at things my teacher says are OK.

#### **Making Good Choices**

- ✓ I will ask my teacher before I use someone else's pictures or work.
- ✓ I will take breaks from screens and do other fun things too.
- ✓ I know that I can say no / please stop to anyone online who makes me feel sad, uncomfortable, embarrassed or upset.
- ✓ I will ask for help from a trusted adult if I am not sure what to do or if I think I may have done something wrong.

#### What Happens If I Forget the Rules

- \* If I forget the rules, my teacher will help me learn to make better choices next time.
- ✓ I will follow these rules to use computers, tablets and the internet safely at school.
- ✓ I understand that these rules help us all stay safe and have fun using devices in school and at home.
- ✓ I have read and understand the above and agree to follow these guidelines when I use the school systems and devices (both in and out of school).

Pupil Name:	Class:	Date:

#### **EYFS & KS1 Parental Consent for Internet Access**

As the parent/carer of the above pupil, I give permission for my child to have access to the digital technologies at school.

- ✓ I understand that the school has discussed the acceptable use agreement with my child and that they have received, or will receive, online safety education to help them understand the importance of safe use of technology and the internet both in and out of school.
- ✓ I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.
- ✓ I understand that my son's/daughter's activity on the systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the acceptable use agreement.
- ✓ I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's online safety.

Parent/Carer's Name & Signature:

Date:



# Aintree Davenhill Primary School Online Safety Rules



Only use technology, such as a computer, when an adult has given me permission.

Only use technology for the reason that I have been asked to use it.

Only use the internet when an adult has given me permission.

Ask for help when I have a problem using the technology.

Look after the device and try not to damage it.

Tell an adult if a device is not working or damaged.

Tell an adult if I think someone else is not using technology safely or correctly.

Tell an adult if I see something online that I think is inappropriate or that makes me upset.

We NEVER tell another pupil our username or password.

We DO NOT share personal information such as our age, where we live, about ourselves or our friends online.

We DO NOT access social media such as Facebook, TikTok or Instagram.

We DO NOT speak to strangers on the internet.

We DO NOT use school devices to take photos of ourselves or friends, or take screenshots unless it is part of a learning activity.

Think then Click